

GUSTIN TOWNSHIP – ALCONA COUNTY

The Regular Meeting of the Gustin Township Board was called to order in the Village of Lincoln, on March 17, 2025, at 6:30 p.m. by Supervisor Ashford.

Present: Supervisor Ashford, Treasurer Somers, Trustee Brege, Clerk LaVergne and Trustee Procnier. Guests: Zoning Administrator Adam Brege and Jerry Linton.

Motion by Procnier, seconded by Brege approve the agenda as presented. MOTION CARRIED

PUBLIC COMMENT:

Jerry Linton asked if the cell tower was finished behind Phil Potter's house. Zoning Administrator Brege told him it was started but not finished.

Motion by Ashford, seconded by Somers to approve the February budget workshop minutes as presented. MOTION CARRIED

Motion by Brege, seconded by Procnier to approve the February regular board minutes as presented. MOTION CARRIED

Treasurer Somers presented to the board the report thru February 28, 2025. He noted the expenses and the deposits on the report. He balances with the Clerk and the bank.

Motion by LaVergne, seconded by Brege to approve the February Treasurer's report as presented. MOTION CARRIED

COMMITTEE OR OFFICER REPORTS:

Zoning: Zoning Administrator Brege reported there were not any land use permits last month. He had two inquires on small homes that the Amish build and an inquiry on putting cabins on a property.

COMMUNICATIONS:

- Board of Review update: Assessor Somers updated the board on the two days held. It went well. There were two write in petitions and two tax payers that came in and asked questions. It was very quiet.
- Sheriff's report read and placed on file.

BUSINESS:

Ashford discussed with the board the adoption of the 2025-2026 budget appropriations act. She stated the estimated revenue and the estimated expenses.

Motion by Somers, seconded by Brege to adopt the 2025-26 Budget Appropriations Act Resolution 2025-05 and the Truth in Taxation form. Roll Call: Yes- Procnier, Ashford, Somers, Brege and LaVergne. No-None. MOTION CARRIED 5-0

There was a brief discussion on the meeting dates and times for the upcoming year.

Motion by Ashford, seconded by Somers to keep the meeting dates and time the same for the Regular Board Meetings. Regular Meeting 3rd Monday of the month, Zoning/Planning Meeting 1st Tuesday of the Quarter and the Board of Review is set by the State of Michigan. Roll Call: Yes-Procnier, Ashford, Brege Somers and LaVergne. No-None. MOTION CARRIED 5-0

There was a brief discussion on the official depositories.

Motion by Ashford, seconded by Procnier to keep the same depositories of Huron Community Bank and Alpena Alcona Area CU. Roll Call: Yes-Ashford, Brege, Procnier, LaVergne and Somers. No-None. MOTION CARRIED 5-0

The board discussed the investment policy. It has not changed.

Motion by LaVergne, seconded by Brege to approve the current investment policy. Roll Call: Yes- Procnier, Brege, Ashford, Somers and LaVergne. No-None. MOTION CARRIED 5-0

The Mikado Township Fire Department billing/contract for FY 2025-26 was received.

Motion by Somers, seconded by Procnier to approve and pay the Mikado Fire Department billing for FY 2025-26 in the amount of \$20,000.00. The invoice will be paid in April of 2025 in the next budget year. Roll call: Yes: Ashford, Somers, LaVergne, Brege and Procnier. No: None. MOTION CARRIED 5-0

The Lincoln Village Fire Department contract for FY 2025-26 was received.

Motion by Brege, seconded by Somers to approve the contract for the Lincoln Fire Department for FY 2025-26 in the amount of \$11,786.21. The invoice will be paid in April of 2025 the next budget year. Roll call: Yes: Ashford, Somers, LaVergne, Brege and Procnier. No: None. MOTION CARRIED 5-0

The renewal of the Assured Partners Commercial Package from Lappan Agency was discussed. The invoice is for \$7,467.00. The terrorism coverage was discussed. It is \$45.00 and is included in the premium of \$7,467.00.

Motion by Somers, seconded by LaVergne, to renew the Assured Partners Commercial package for \$7,467.00 with Lappan Agency and approve the Terrorism Coverage which is included in the \$7,467.00. Roll Call: Yes-Procnier, LaVergne, Brege, Ashford and Somers. No-None. MOTION CARRIED 5-0

ARPA reporting was discussed. Clerk LaVergne has emailed Trent from UHY Advisors. They will complete the report for around \$550.00 this year. They have sent a Memorandum Letter for Supervisor Ashford to sign regarding the Project and Expenditure report.

Motion by Ashford, seconded by Somers to have UHY Advisors complete the reporting of the ARPA funds for approximately \$550.00 and to have Supervisor Ashford sign the Memorandum for the Project and Expenditure report. Roll call: Yes-LaVergne, Brege, Somers, Ashford and Procnier. No-None. MOTION CARRIED 5-0

Minimum wage rates were discussed regarding the Deputy Clerk and Deputy Treasurer's wage rates. They are currently at \$10.33 per hour. The minimum wage rates increased as of January 1, 2025 to \$10.56 per hour and increased again on February 21, 2025 to \$12.48 per hour. Clerk LaVergne would like the Deputy Clerk and the Deputy Treasurer's wages to increase to the current minimum wage rates and increase to the current rates as they are updated.

Motion by Ashford, seconded by Brege to approve paying the Deputy Clerk and the Deputy Treasurer the current minimum wage rate of \$12.48 per hour and as changes occur increase their rates to the current minimum wage. Roll call: Yes-LaVergne, Brege, Procnier, Ashford and Somers. No-None. MOTION CARRIED 5-0

The clerk's per diem for reimbursed elections was discussed. There will be a special election held on May 6th, 2025 for Alcona Community Schools. This resolution will be for all reimbursed elections now and in the future. This cost will be billed to the Alcona Community School board and will be reimbursed 100%.

Motion by Ashford, seconded by Procnier to approve the resolution 2025-06 for the clerk's per diem for reimbursed elections for \$800.00. Roll call: Yes-LaVergne, Brege, Procnier, Ashford and Somers. No-None. MOTION CARRIED 5-0

The township received the contract from C&S Dust Control. There was discussion on the contract.

Motion by LaVergne, seconded by Ashford to sign the agreement with C&S Dust Control for the township agreeing to pay 50% of up to 300' (\$141.00) worth of dust control provided by C&S dust control per parcel and to publish in the Alcona Review for one week. Rates: \$1.21 per 100' x 22'. Roll call: Yes-Ashford, Procnier, Somers, Brege and LaVergne. No-None. MOTION CARRIED 5-0

Clerk LaVergne noted there would need to be a few budget adjustments.

Motion by Brege, seconded by Somers to move \$1.00 from 1000808 Legal Defense to 1102955 Board Misc, to move \$0.08 from 1000808 Legal Defense to 1246703 Trustee Salaries, to move \$0.04 from 1000808 Legal Defense to 1257703 Assessor Salary, to move \$0.04 from 1000808 Legal Defense to 1215703 Clerk Salary, to move \$0.04 from 1000808 Legal Defense to 1253703 Treasurer Salary, to move \$116.78 from 1000808 Legal Defense to 1215752 Clerk Supplies, to move \$3.00 from 1000808 Legal Defense to 1265920 Electricity, to move \$180.00 from 1265752 Supplies to 1265923 Snowplowing, to move \$300.00 from 1000809 Tax roll set up to 1248862 Per diem Planning/zoning, to move \$53.32 from 1000809 Tax Roll set up to 1000728 Lights and to increase the following items using money from the General Fund Balance: 1000709 SS/MC Expense \$491.65, 1262752 Election Supplies \$943.00 and 1248802 Attorney Fee P/Z \$1100.00. Roll call: Yes-LaVergne, Brege, Procnier, Ashford and Somers. No-None. MOTION CARRIED 5-0

Motion by LaVergne, seconded by Ashford to approve payment of the bills in the amount of \$8,819.12 check numbers 11863-11894. Roll Call: Yes- Procunier, Somers, Ashford, Brege and LaVergne. No-None.

MOTION CARRIED 5-0

Public Comment: None

The meeting was adjourned by Ashford at 7:10 pm, seconded by LaVergne until the next regular meeting on April 21st at 6:30 p.m.

Clerk

Supervisor