

GUSTIN TOWNSHIP – ALCONA COUNTY

The Regular Meeting of the Gustin Township Board was called to order in the Village of Lincoln, on March 16, 2019 at 3:10 p.m. by Supervisor Goddard.

Present: Supervisor Goddard, Treasurer Leeseberg, Clerk LaVergne, Trustee Ginder and Trustee Goldstrom. Guests: Assessor Ted Somers.

**Motion by Leeseberg, seconded by Goldstrom to approve the agenda with the additions.**

**MOTION CARRIED**

**PUBLIC COMMENT:**

Trustee Goldstrom reported he had met with Pam Ashford and they have been discussing the master plan. He said their meeting was very productive and they will be working with NEMCOG and work within the law to get a correct Master Plan in place.

**Motion by Goddard, seconded by Ginder to approve the February minutes as presented.**

**MOTION CARRIED**

Treasurer Leeseberg discussed with the board the Treasurer's report thru February 28, 2019. She noted the expenses and the deposits. She balances with the Clerk and the bank. She has not settled with the Treasurer yet but hopes it will be before April 1st. She discussed with the board that Gustin Township currently has a 1% penalty for delinquent taxes. She is proposing to raise it to 3%. She will check into if it can be for both summer and winter taxes.

**Motion by Goddard, seconded by Goldstrom to approve the February Treasurer's report as presented.**

**MOTION CARRIED**

**COMMITTEE OR OFFICER REPORTS:**

No reports.

**COMMUNICATIONS:**

- Board of Review update: Only one person came in for a few questions. No petitions were filed. It was very uneventful.
- Sheriff's report read and placed on file.
- MDOT vision plan: Pamphlet on MDOT's State Long Range Transportation Plan.
- Volunteers for Cemetery Cleanup: 4-H would like to come and help this year for the Cemetery Clean up.
- Supervisor's Notes: Goddard told the board of the spot in the hall where it is leaking water. She asked for input on who she should call to have it looked into. It could possibly be from the built up snow where Lenny Bobick has been piling it up. She will send him a certified letter asking him not to pile it on the Township property. She asked the board to think it over and let her know who to possibly contact to take a look at the problem. She mentioned to the board there were 2 old file cabinets she would like to donate to St. Vincent if they were ok with it. She sent a termination letter to the Courthouse for our tax services. She has not heard back from them if they accepted it or not but she was sent a final billing for the tax services for \$27.55 for personal property tax statements. She told the board that Clerk LaVergne will need to update her QuickBooks this year.

**Motion by Leeseberg, seconded by Goldstrom to donate 2 of the older file cabinets to St. Vincent.**

**MOTION CARRIED**

**Motion by Ginder, seconded by Goldstrom to pay the final billing from the Courthouse for \$27.55 for personal property tax statements.**

**Roll Call: Yes-Goddard, Ginder, Goldstrom, LaVergne and Leeseberg, No-None.**

**MOTION CARRIED 5-0**

**Motion by Ginder, seconded by Goldstrom for Clerk LaVergne to update to Quickbooks 2019. Roll Call: Yes-Goddard, Ginder, Leeseberg, Goldstrom and LaVergne. No-None.**

**MOTION CARRIED 5-0**

**BUSINESS:**

**Motion by Ginder, seconded by Goldstrom to adopt the 2019-20 Budget Appropriations Act and the Truth in Taxation. Roll Call: Yes-Goddard, Ginder, Leeseberg, Goldstrom and LaVergne. No-None.**

**MOTION CARRIED 5-0**

There was a short discussion on the meeting dates and times for the upcoming year.

**Motion by Goddard, seconded by Ginder to keep the meeting dates and time the same for the Regular Board Meetings. Regular Meeting 3<sup>rd</sup> Monday of the month, Zoning/Planning Meeting 1<sup>st</sup> Tuesday of the Quarter and the Board of Review is set by the State of Michigan. Roll Call: Yes-Goddard, Ginder, Leeseberg, Goldstrom and LaVergne. No-None.**

**MOTION CARRIED 5-0**

There was a brief discussion on the official depositories and resolution.

**Motion by Goddard, seconded by Goldstrom, to accept the deposit resolution for 2019/20. With the depositories being Huron Community Bank and Alpena Alcona Area CU. Roll Call: Yes-Ginder, Goddard, LaVergne, Goldstrom and Leeseberg. No-None.**

**MOTION CARRIED 5-0**

The board discussed the investment policy. Treasurer Leeseberg noted that Huron Community Bank was liquid.

**Motion by Ginder, seconded by Goldstrom to approve the current investment policy. Roll Call: Yes- Goddard, Ginder, Leeseberg, Goldstrom and LaVergne. No-None.**

**MOTION CARRIED 5-0**

The Township Attorney was discussed.

**Motion by Leeseberg, seconded by Goldstrom, to accept Justin Wilson to be the Gustin Township Attorney on retainer for a flat fee of \$1,000.00 per year. Any extra services will be at \$100.00 an hour. Roll Call: Yes-Ginder, Goddard, LaVergne, Goldstrom and Leeseberg. No-None.**

**MOTION CARRIED 5-0**

County Wide Cleanup was discussed.

**Motion by Ginder, seconded by Goldstrom, to support county wide clean up and send in \$500.00. Roll Call: Yes-Ginder, Goddard, LaVergne, Goldstrom and Leeseberg. No-None.**

**MOTION CARRIED 5-0**

Appointment of Neil Barlow to the Planning Commission was discussed. His term has expired.

**Motion by Goddard, seconded by Goldstrom, to appoint Neil Barlow to the planning Commission for a 3 year term expiring March 2021. Roll Call: Yes-Ginder, Goddard, LaVergne, Goldstrom and Leeseberg. No-None.**

**MOTION CARRIED 5-0**

The renewal of the Michigan Township Par Plan Commercial Package from Lappan Agency was discussed.

**Motion by Goddard, seconded by Leeseberg, to renew the Michigan Township Par Plan Commercial package with Lappan Agency and reject the Terrorism Coverage. Roll Call: Yes-Ginder, Goddard, LaVergne, Goldstrom and Leeseberg. No-None.**

**MOTION CARRIED 5-0**

The Township received a board of directors' ballot nominating form if anyone would like to serve on the Michigan Township Par Plan.

Cemetery Sexton Schram reported to the board she had a call on a Family's plots in the cemetery. She said the family has 8 lots of which 4 are taken. This family member would like to have a guarantee over other family members that they would get the remaining lots. It was discussed by the board. Sexton Schram will call and let them know the board cannot guarantee they will be the ones to get the lots if their names are not on them specifically.

Clerk LaVergne noted there would need to be some budget adjustments.

**Motion by Goddard, seconded by Goldstrom to move \$30.00 from 101-940 Computer Enhancements to 253-727 office supplies treasurer, \$28.58 from 101-940 computer enhancements to 102-900 Advertising, \$41.63 from 101-940 Computer Enhancements to 257-702 Assessor Salary, \$45.00 from 101-940 Computer Enhancements to 257-727 Office Supplies, \$60.00 from 101-940 Computer Enhancements to 701-864 Per Diem, \$28.58 from 101-940 Computer Enhancements to 701-900 Advertising and \$114.74 from 101-940 Computer Enhancements to 656-100 SS & Medicare expense, \$27.55 from 101-940 Computer Enhancements to 101-800 Tax Roll Set up and \$150.00 from 247-900 Advertising BOR to 265-930 Snow Plowing/Lawn Mowing Hall. Roll call: Yes-LaVergne, Goddard, Ginder, Goldstrom and Leeseberg. No-None.**

**MOTION CARRIED 5-0**

**Motion by Goddard, seconded by Ginder to approve payment of the bills in the amount of \$5,453.21 check numbers 10025-10045. Roll Call: Yes- Goldstrom, Goddard, Leeseberg, Ginder and LaVergne. No-None.**

**MOTION CARRIED 5-0**

The meeting was adjourned by Goddard at 4:15 p.m., seconded by LaVergne until the next regular meeting on April 15th at 6:30 p.m.

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Clerk

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Supervisor