

## GUSTIN TOWNSHIP - ALCONA COUNTY

The Regular Meeting of the Gustin Township Board was called to order in the Village of Lincoln, on June 16, 2014 at 7:00 p.m. by Supervisor Klinger.

Present: Supervisor Klinger, Treasurer Leeseberg, Clerk LaVergne, Trustee Ginder, Trustee Brege, Cemetery Sexton Schram and Assessor Somers. Guest: Deputy Clerk Muriel Goddard and Zach Ginder.

**Motion by Klinger, seconded by Brege to approve the agenda as presented.**

**MOTION CARRIED**

### **PUBLIC COMMENT:**

Assessor Somers discussed with the board some correspondence he had received on the AMAR review. Another Township had failed their review and it was because their FOIA fees were too high. He wanted to bring it to the board's attention that it may be a good idea to review the FOIA fees and the procedures in place. Supervisor Klinger noted that there is a fee schedule in place and that he has been adopted as the FOIA representative and his contact information has been posted on the board outside the hall if anyone needed to contact him. Assessor Somers just wanted to make sure that what was in place was acceptable and correct for the township. The Township board will review in July and make sure they are following all the proper procedures.

July Board of Review will be on July 22, 2014 at 6 pm.

Treasurer Leeseberg discussed with the Township Board and Assessor Somers the MSHDA Fee and Annual Forms she has prepared for the Lincoln Manor Apartments. There is question on who exactly is responsible for this form to be completed. She is in contact with the Alcona County Treasurer to see if she has any answers to that question. They are looking into it and going to get back with her. Cindy is not sure if it is Gustin Townships responsibility or The Village of Lincolns responsibility. The form is asking her for payment on the fees collected; however she did not collect any fees so she cannot pay any fees out to them. Assessor Somers noted they are on an active exempt federal program. The property was up for foreclosure and someone purchased the property. The new owners are not participating in this program so they will receive a tax bill but not until next year because the sale was after January 1st. The property is in the Village limits however Gustin Township takes in the service charge and disperses the money because of when they collect the taxes. Supervisor Klinger suggested Cindy get in touch with Dave Cook if she needed to ask him questions about it. Cindy will prepare the forms and send them in to the proper places and let them proceed from there. She will attach a letter to the forms explaining what she has done. Assessor Somers will get Cindy a new letter stating they are going from exempt to Commercial. Cindy will need to get in touch with Troy because she does not have the correct roles. The roles she has do not have the exempt properties she doesn't think. The new company that bought the property should pay for the fees that are due. Cindy also spoke to Libby Carpenter on this. She suggested there is a pilot ordinance that would tell who is in charge of this.

**Motion by Leeseberg, seconded by Brege to contact MSHDA and the Michigan Department of Treasury and provide information on the property transfer and that the 2013/14 tax service charge has not been collected so therefore she cannot issue payment on it.**

**MOTION CARRIED**

**Motion by Klinger, seconded by Ginder to approve the May Regular meeting minutes as presented.**

**MOTION CARRIED**

Treasurer Leeseberg discussed with the board the Treasurer's report thru May 31, 2014. She noted the expenses and the deposits. She balances with the Clerk and the bank.

**Motion by Brege, seconded by Klinger to approve the May Treasurer's report as presented.**

**MOTION CARRIED**

### **COMMITTEE OR OFFICER REPORTS:**

Zoning administrator Brege reported that there has not been a lot of traffic. There were not any permits issued. He has not had any further contact on the trailer park. He had a tip that there was a sewer problem on a property in Kilmaster. He contacted the Health Department and they will look into it. The planning commission met on June 3<sup>rd</sup>. There were 18-20 people that attended the public meeting. They were mostly concerned that it would affect their property taxes. Adam assured them that it would not. He had 2-3 other concerns on it. In the regular meeting session they discussed the concerns that were raised and addressed. Adam told the public if they wanted more information on the breakdown of the differences between Forest Recreation and Residential to write down their addresses on the sign in sheet and he would get them out what they were asking about. He will have the information out to them by July 15<sup>th</sup>. He also told them they could call and ask him more questions if they wanted to.

### **COMMUNICATIONS:**

- State of Michigan Public Service Commission Consumers Energy Hearing on 6-2-14 at 9 is at Constitutional Hall in Lansing.

- MTA –several on the Road Meetings in June. July Hot topics are Planning and Zoning in Frankenmuth, Gaylord & Kalamazoo.
- Michigan Railroad Association Brochure.
- AMAESD L-4029 2014 Tax Rate Request for 2014/15 Mileage received.
- Oscoda Schools L-4029 Tax Rate Request for 2014/15 received.
- Peter Pettalia, State Representative sent and information letter keeping in contact with the townships and he is available for contact if need be.
- DEQ- Final notice to Kelvin Smith of Alcona Refuse Transfer station. They listed the violations and they will now pursue escalated enforcement actions against the facility.
- MTA participating plan board of directors nominating plan.
- Cemetery contract was received from Hawes Township with \$800.00 donation.
- Discussion on Township Road Signs. Cindy and Sharon both saw a new sign in the township that was replaced. Supervisor Klinger stated they were only replacing the ones that needed it so therefore the township may receive a bill on it. The township does not have to replace all signs. They will only replace them as necessary.

**BUSINESS:**

Clerk LaVergne noted to the board that she had sent back a letter to the Alcona County Treasurer on the foreclosed properties they had offered the township. Clerk LaVergne had to send it back by June 12<sup>th</sup> so she had an email vote by the board. All members voted no on the foreclosed properties.

FOIA and Assessment Access were discussed earlier in public comment with Assessor Somers.

Supervisor Klinger discussed with the board that he would like to see a new updated Master Plan in place. He would like to start working on that when the ordinance is complete. He noted that he would consult Denise to see how to get started on one. There will be fees and costs associated with this so he recommended that the township would need to start setting aside some money for the master plan.

July board of Review will be July 22 at 6 pm.

Supervisor Klinger discussed the road contracts with the board. The signed contracts that were approved were sent back to the Road Commission. The Hubbard Lake Road contract for the Single Seal was \$29,617.00, with the fog seal (\$6090.00) the total was \$35,707.00. The board discussed the fog seal. Supervisor Klinger crossed off the fog seal and the township will wait until spring/summer 2015 to do that.

**Motion by Klinger, seconded by Brege to accept contract #GU1401 without the Fog Seal of Hubbard Lake Road –From M-72 south to Fowler Rd. – 10600 Feet (2 miles) along the west section line of sections 18 & 19 , T26N, R8E, Gustin Township, a single seal @23.5 ft with a cost of \$29,617.00. Roll Call: Yes-Brege, Ginder, Klinger, Leeseberg and LaVergne. No-None.**

**MOTION CARRIED 5-0**

Clerk LaVergne noted the Planning and Zoning Advertising column on the budget needed to be amended.

**Motion by Leeseberg, seconded by Klinger to move \$100.00 from #400-865 to #400-900. Roll Call: Yes-Brege, Klinger, Leeseberg, Ginder and LaVergne. No-None.**

**MOTION CARRIED 5-0**

**Motion by Klinger, seconded by Brege to approve payment of the bills in the amount of \$5,235.35 check numbers 8715-8737. Roll Call: Yes-Brege, Klinger, Leeseberg, Ginder and LaVergne. No-None.**

**MOTION CARRIED 5-0**

The meeting was adjourned by Klinger at 8:59 p.m., seconded by LaVergne until the next regular meeting on July 21st at 7:00 p.m.

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Clerk

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Supervisor