

## GUSTIN TOWNSHIP - ALCONA COUNTY

The Regular Meeting of the Gustin Township Board was called to order in the Village of Lincoln, on November 21, 2016 at 7:00 p.m. by Supervisor Goddard.

Present: Supervisor Goddard, Clerk LaVergne, Treasurer Leeseberg, Trustee Ginder, and Zoning Administrator Brege. Guests: Ted Somers; Assessor, Terry Lipscomb; deputy clerk, Barbara Schram; Cemetery Sexton and Margaret Fox Gustin Township resident.

**Motion by Ginder seconded by Goddard to approve the agenda with the moving up of the Trustee vacancy letter of interest from business.**

**MOTION CARRIED**

There was a discussion and the board read over the letter of interest for the trustee vacancy from Theresa Lipscomb.

**Motion by Leesberg, seconded by Ginder to accept the letter of interest from Theresa Lipscomb to fill the trustee position available. Roll Call: Yes-Goddard, Leeseberg, Ginder and LaVergne. No-None.**

**MOTION CARRIED 4-0**

Clerk LaVergne gave Theresa Lipscomb the Oath of Office for the Trustee position.

### **PUBLIC COMMENT:**

Margaret Fox - Gustin Township resident raised her concerns about the properties that are around her house in Lincoln which is in Thomas Circle. There are several junk cars and items on properties that are lowering the property values of the other homes in the area. She is wondering what the township can do to get the property owners to clean up their property. Zoning Administrator Brege mentioned he has sent them 90 day letters about cleaning their property up. He can talk to them again and involve the attorney but the township would need to be able to have the money to proceed with legal fees if necessary. He noted since a member of the township has come in with the concern he will go door to door to the property owners and talk with them and see if that helps. Barb Schram mentioned that in doing the grave digging of Marion Hansen; Everett Leesberg while he was there filled in some old graves that had sunk in. He is going way over and beyond and the township will thank him for that. She is very pleased with his services.

**Motion by Goddard, seconded by Lipscomb to approve the October minutes as presented.**

**MOTION CARRIED**

Treasurer Leeseberg presented the board with statements for October 31<sup>st</sup> 2016. She balances with the Clerk and the bank.

**Motion by Ginder, seconded by Leesberg to approve the October Treasurer's report as presented.**

**MOTION CARRIED**

### **COMMITTEE OR OFFICER REPORTS:**

Zoning Administrator Brege noted there were 2 new land use permits; one for a pole barn and one for a new construction house on Dewar Rd. He discussed with the board about people who are interested in putting a drag strip in Gustin Township. It is on Cruzen Rd on an 80 acre parcel. He said they would need to speak to every property owner around the parcel, talk to the planning commission, and come to the December 6<sup>th</sup> planning commission meeting at 7 pm to present their case. Brege has given the information to Pam and Neil of the planning commission that he has so far. The property would need to be zoned commercial and they would need a special land use permit to use it. To be able to do this they would need approval by the planning commission and then the planning commission would present it to the Gustin Township Board for approval. He also mentioned there was a property in Kilmaster that they want to break up into an 8 acre parcel but they are not able to because it is zoned agriculture. It would have to be broke into 20 acre parcels so he denied their request.

### **COMMUNICATIONS:**

- Voting Update: Trustee Lipscomb updated the board and said the final voting count was 360. They were very busy and there were sometimes lines but it all went well for the most part. They also had a challenger who watched them most of the day.
- Notice of Authorization of a Permit from the DEQ for James Freeland for property on Cruzen Rd. for a dike.
- The board accepted a resignation letter from James Watts; board of review member. It will be effective January 1, 2017. He will sit on the December board of review.
- The MTA chapter meeting will be held at Gustin Township hall on Jan. 17, 2017 at 7 pm. Muriel will find out information on it and get back with the board on details.
- Received a work-safe dividend check for \$60.56 from Lappan Agency.
- Public Act 480 of 2006 survey. The Dept. of Licensing and Regulatory Affairs would like us to complete their survey online by November 18<sup>th</sup> 2016.
- MTA workshop for Treasurers for Tax Collection is being held at various locations Nov. 21, 22, 28<sup>th</sup> and 30<sup>th</sup>.
- AMAESD sent their summer tax collection resolutions for Gustin Township files.
- Alcona Schools sent their summer tax collection resolutions for Gustin Township files.
- Received a resolution from the Alcona County Board of Commissioners. It is the 2016-08 Resolution for the Oak Wilt. It will be placed on file.

There was discussion on the board of review members needed and also a deputy clerk will be needed to fill the vacancies.

**Motion by Lipscomb, seconded by Goddard to advertise for 2 weeks for one board of review member and one alternate board of review member and also for a deputy clerk. Roll Call: Yes-Goddard, Ginder, Leeseberg, LaVergne and Lipscomb. No-None.  
MOTION CARRIED 5-0**

**BUSINESS:**

December Board of Review will be held on December 13<sup>th</sup> at 6 pm. This needs to be posted on the door at the hall. They will be handling primary residence exemptions, Poverty exemptions, clerical errors and veteran's exemptions.

MTA new officials training will be held in Alpena on January 26, 2017. Supervisor Goddard and Trustee Lipscomb are interested in attending.

**Motion by Leeseberg, seconded by Ginder to sign Supervisor Goddard and Trustee Lipscomb up for the New Officials Training held in Alpena on January 26, 2017. Roll Call: Yes-Goddard, Ginder, LaVergne, Leeseberg and Lipscomb. No-None.  
MOTION CARRIED 5-0**

There was discussion on the conversion to BS & A for tax collection. Treasurer Leeseberg presented to the board the cost of the conversion. The initial cost would be \$2890.00. The annual fee for maintenance is \$580.00. There are also online services the township could offer for \$1575.00 a year. If the board does not want to convert they can do a convert for each settlement which would be \$150.00 each time. There are 2 settlements a year so it would be \$300.00 per year. The company would do a payment plan if necessary. The board asked Treasurer Leeseberg a few questions she will call and ask on and report back to the board. 1. How much will it lessen the bill from the Treasurer/Assessors office? 2. With the online services can they do a pay per hit and not the full fee? She will also ask about the payment plan and how it would work.

The FOIA coordinator was discussed.

**Motion by Leeseberg, seconded by Lipscomb to appoint Supervisor Goddard as the FOIA coordinator. Roll Call: Yes-Ginder, Goddard, Leeseberg, Lipscomb and LaVergne. No-None.  
MOTION CARRIED 5-0**

There was one mowing bid received from Stout's Lawn Services for \$425.00 for mowing and whipping per each time. The board decided to not take action and re-run and ad in the spring to hopefully receive more quotes so that they could make a decision.

Clerk LaVergne told the board there was one budget amendment for \$54.07 for Clerk Supplies.

**Motion by Goddard, seconded by Leeseberg to make the budget adjustment and transfer \$54.07 from 262-727 Election supplies to 215-727 office supplies. Roll Call: Yes-Goddard, Ginder, Leeseberg, LaVergne and Lipscomb. No-None.  
MOTION CARRIED 5-0**

**Motion by Ginder, seconded by Goddard to approve payment of the bills in the amount of \$5,999.01 check numbers 9377-9400 Roll Call: Yes-Goddard, Ginder, Lipscomb, Leeseberg and LaVergne. No-None.  
MOTION CARRIED 5-0**

The meeting was adjourned by Goddard at 8:35 p.m., seconded by LaVergne until the next regular meeting on December 19th at 7:00 p.m.

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Clerk

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Supervisor